



Maricopa County

Environmental Services Department

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Phoenix, Arizona 85004
Phone: (602) 506-6824
Fax: (602) 506-6925
TDD: (602) 506-6704
Esd.maricopa.gov

Date: _____

Septic Permit Research Request

Fax completed form to 602-506-6925 or e-mail to septicquestions@mail.maricopa.gov

TO CUSTODIAN OF RECORDS OF: **Onsite Wastewater Treatment Program**

I am requesting septic permit research for the following:
(One form per address/parcel.)

Site address: _____

Previous addresses (if known):

Year system installed: _____

Assessor Parcel #: _____

Subdivision Name: _____ Lot #: _____

- SYSTEM FAILING (check this box if system is backing up)
- Standard Research (**\$30 fee is required for all standard requests**)
- Expedited Research (**\$60 fee is required for all expedited requests**)

(Requester Signature) Date: _____

Records found will be emailed unless otherwise requested by the customer. Plan on 3 -7 business days for the search to be completed. Expedited requests will be returned within 1-2 business days.

NOTE: Not all searches/research produce a record.

DISCLAIMER INDEMNIFICATION

Requester/Purchaser understands and agrees that Maricopa County does not guarantee the accuracy of the data and information requested and hereby expressly disclaims any responsibility for the truth, lack of truth, validity, invalidity, accuracy, inaccuracy of any said data and information. Requester/Purchaser accepts responsibility for Requester/Purchaser's unauthorized use or transmission of any such data or information in its actual or altered form.

Requester Information (please type or print clearly)

Name _____

Address _____

Phone _____ Fax _____

Email _____

FOR ADMINISTRATIVE USE ONLY:	Date returned to customer : _____	
Receipt #: _____	Date of payment: _____	Payment type/check #: _____
Billing Code _____	Returned to customer by: _____	
Record(s) found: _____	<input type="checkbox"/> No Record Found	
Method released (email, fax, mail, OTC): _____	<input type="checkbox"/> Standard Research \$30	
	<input type="checkbox"/> Expedited Research \$60	