



Maricopa County
 Planning & Development Department
 301 W. Jefferson St., Suite 170
 Phoenix, AZ 85003
 (602) 506-3301



Checklist for Stormwater Pre-Construction Application

The following items are required: Electronic copies are required prior to approval.

- Completed general application form, signed by owner or authorized agent.
- Fees: \$1050 plan review, \$325 inspection.
- Copy of the Construction General Permit (CGP) Authorization (NOI or NDC) received from ADEQ or evidence of the State’s construction permit. Include proof of any required environmental approvals or permits (including USACOE permits).
- One electronic copy of the Civil Grading & Drainage Plans.
- One electronic copy of the Stormwater Site Plan. This Site Plan must:
 - Clearly identify the site (including boundaries, scale, and north arrow);
 - Cover the complete interior and perimeter of the construction site during all phases of the project (multiple sheets may be required to clarify pre-construction and construction conditions, and construction phasing);
 - Depict the placement of Best Management Practices (BMPs) to be used during the preconstruction land disturbance and during construction phase of a construction project;
 - Consider all possible water quality impacts;
 - Explain in sufficient detail the construction BMPs* to be followed by the owner and all who work on the site; and
 - Define the BMPs to ensure that erosion will be minimized, sediment transport managed, and controls for other wastes are in place during the construction process.

Please note that you must keep a site plan on-site to track updates and changes as they occur.

Once submitted, you will receive a stormwater tracking number (to be used on all correspondence with and future submittals to Planning & Development Department).

The Stormwater Program considers the BMPs found in the Maricopa County Flood Control District (MCFCD) Erosion Control Manual (www.maricopa.gov/DocumentCenter/View/6603/Drainage-Design-Manual-for-Maricopa-County-Volume-III-Erosion-Control-PDF) as the minimum acceptable standard for BMPs. The only exception is that the Stabilized Construction Entrance requirements of Maricopa Air Quality (AQ) Department Rule 310 (www.maricopa.gov/DocumentCenter/View/5354/Rule-310---Fugitive-Dust-from-Dust-Generating-Operations-PDF) are also acceptable. The use of any other BMPs will require written justification demonstrating that the proposed BMPs meet or exceed the requirements of the MCFCD BMPs.

Applicant Signature _____

Date _____

PRE-CONSTRUCTION STORMWATER QUALITY APPLICATION

Instructions: Fill out completely (**failure to do so will result in a delay of the permitting process**) and submit this application to obtain plan approval. All required information must be submitted along with this application and applicable fees. This application will expire one year from the date of submittal if plan approval has **not** been issued. For information or assistance regarding this process, contact staff at the number above or go to www.maricopa.gov/2411/Stormwater-Regulations. In conformance with A.R.S. §11-1605, the licensing time frames for this application are 25 business days for administrative completeness review and 50 business days for substantive review (75 business days overall). You may receive clarification from the Department of its interpretation or application of statute, ordinance, regulation, delegation agreement or authorized substantive policy statement as provided in A.R.S. §11-1609. Information entered on this form will be retained by Maricopa County Planning & Development Department and is a record as defined by Arizona law. This form will be provided without redaction in response to a public record request unless any of the information is exempt from release under Arizona law.

1.	<u>Site Information:</u>	Project Name: _____		
		Total Project Size: _____ Acres	Disturbed Area: _____ Acres	Est. Const. Start Date: _____ Est. End Date: _____
		Subject Property Address: _____ Maricopa County, AZ _____ <small style="display: block; text-align: center;">Street Name and Number City (if applicable) Zip Code</small>		
		Cross Streets: _____ / _____ Parcel Number _____ - _____ - _____ ()		
		Latitude/Longitude: (in degrees, minute, sec.) _____ ° _____ ' _____ "N _____ ° _____ ' _____ " W		
		Legal Description: Section _____ Township _____ Range _____		
		Type of Project (Subdivision, residential, commercial, road, pipeline, utility, etc): _____		
		Subdivision Name (if applicable): _____ Lot #(s) _____		
		Brief Description of Project: _____		

2.	<u>Property Owner:</u>	Name: _____ Phone # _____		
		Contact Name (if different from above): _____		
		Current Mailing Address: _____	Fax # _____	
		<small style="display: block; text-align: center;">Street Name and Number</small>		
		_____	Mobile # _____	
		<small style="display: block; text-align: center;">City State Zip Code</small>	E-mail: _____	
3.	<u>Person Responsible for Site Plan Implementation (Operator):</u>	Business Name: _____ Contractor License # _____		
		Agent's Name: _____ Phone # _____		
		Business Mailing Address: _____	Fax # _____	
		<small style="display: block; text-align: center;">Street Name and Number</small>		
		_____	Mobile # _____	
		<small style="display: block; text-align: center;">City State Zip Code</small>	E-mail: _____	
4.	<u>Person Responsible for Site Plan Preparation:</u>	Business Name: _____ Contact Person Name: _____ Contractor's License # _____		
		Business Mailing Address: _____ Phone # _____		
		<small style="display: block; text-align: center;">Street Name and Number</small>		
		_____	Fax # _____	
		<small style="display: block; text-align: center;">City State Zip Code</small>	Mobile # _____	
			E-mail: _____	

5. Person or Firm Responsible for Fee Payment:

Name: _____ Phone # _____

Method of Payment: _____

Current Mailing Address*: _____ Fax # _____
Street Name and Number

_____ Mobile # _____
City State Zip Code

E-mail: _____

6. ADEQ Authorization Number:

AZCON- _____

Other Record(s) _____

Other Record(s) _____

7. Other Permits:
 List any county, state or federal permits already associated with this site or that are needed (**List all that apply, incl. permit numbers**):

8. Special Comments (if any):

9. Requesting Expedited Review? (Double fees apply): Yes No

10. Certification: (READ CAREFULLY AND SIGN BELOW, to be completed by the property owner/developer identified in Item Two (2) on the front of this application:

I _____, certify that this Stormwater plan review application and all attachments were
Print name

prepared under my direction or authorization and all information is, to the best of my knowledge, true, accurate and complete. **I am aware that there are significant penalties for submitting false information including approval revocation as well as the possibility of fine and imprisonment for known violations.**

_____ Date _____
Signature